



**Van Buren County SAFE Coalition  
November Meeting Minutes  
Location: VBCH Community Services Center  
Tuesday, November 15, 2016  
9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

**Members Present:** Kitty Bogle – Other Organization, Gloria Brown – Other Organization, Ray Brownsworth – Health, Nancy Dewes – Behavioral Health, Melissa Daugherty – Youth Serving Organization, Lee McIntosh – Law Enforcement, Kris Rankin – IPFS Coordinator

**October Meeting Minutes approved by:** Ray Brownsworth **Second:** Lee McIntosh

**Topic:** Iowa Partnerships for Success Work Time

- Alcohol Restrictions at Community Events at Privately Owned Facilities: Kris shared that Kitty has continued to work on meeting with the privately owned facility owners/managers and has not been able to meet with all of them at this time. Gloria said that there is no longer a community center in Stockport. Other Stockport facilities except for the Legion are public property (Saddle Club and Ball Diamond). While Kitty and other coalition members finish meeting with these owners/managers the coalition would like to move forward today on this strategy by developing a sample alcohol policy that can be shared with owner/managers to be implemented at their facility if they are going to allow alcohol to be served and consumed at the facility. Coalition members reviewed a sample policy that was based on a policy already being utilized for the Keosauqua Band Shell. They suggested revisions that will be completed. The policy with revisions will be brought back for approval to the December coalition meeting. The following coalition members also volunteered to meet with facility owners/managers to discuss implementing the sample policy when it is completed: Melissa (DNR for the State Park), Gloria (Stockport Legion), Lee (open). Ray recommended developing talking points. Kitty pointed out that in public places in Cantril the no alcohol policy is not being enforced. Melissa wondered about signage for public places. Kris shared that with the public places strategy the coalition will be addressing signage. Lee suggested mailing a packet to all of the facilities first with the policy, an FAQ about the policy, and a letter about the policy and letting them know someone will be contacting them about it in the near future. Kris will work on the packet and bring it to the December meeting for review and approval.
- Social Host Ordinance: Kris shared that the Social Host was voted down yesterday with the comment that if it came back with a criminal option it might pass. The coalition will now need to work with the county attorney to revise the ordinance and then present it again to the Board of Supervisors. Of course, the coalition will need to wait and see what happens with the county attorney before moving forward. It would be good for coalition members to talk with Mark Meek and Bob Waugh to see if there is anything else they would like to see done differently. Also talk with family and friends who may not have supported the ordinance and find out why and see what would help them to be in favor of it. The coalition also needs to work on getting the word out to community members and have them contact the supervisors if they are in support of the ordinance. At the December meeting the coalition will work more on the changes, education pieces and moving forward with this strategy.
- Alcohol Use Restrictions in Public Places: Heidi has made contact with the Iowa Department of Public Health about the wording inconsistencies in the Iowa Code that addresses alcohol in Public Places and is waiting on hearing back from them. When the coalition staff have clarification they will bring it to the coalition to decide what the next steps need to be for this strategy.
- Media Campaign: Gloria shared that she passed the posters out to all of the libraries. She will do a follow-up visit with the libraries. Heidi and Kris have been researching the bathroom sign holders for the Van Buren Middle/High School. One of them will have a conversation with Mr. Banks in the near future about whether or not the school would be okay with the coalition providing them and utilizing one slot for the media campaign. If that goes well then the coalition can consider utilizing them at the state parks and other local public locations. Melissa shared that she believes the court house already has something like this and might allow the coalition to utilize them for the media campaign. Kris shared that the billboard is open and the coalition staff are moving forward with the billboard company to have the media campaign implemented there for six months.
- Life Skills Curriculum: Kris shared that this is still going well. The second group of 8<sup>th</sup> graders will complete the curriculum next Wednesday and a new group will start on Monday, November 28, 2016. 7<sup>th</sup> Grade students will begin the curriculum in January 2017. The coalition staff and evaluator are still working on how to tabulate the results of the pre and post surveys to allow comparisons of the results.
- Kris shared that the coalition is making progress with the strategies and that she is excited to see what the coalition can accomplish in the next year with the IPFS Strategies.

**ACTION STEP:** Complete meetings with facility owners/managers, complete changes to facility alcohol policy, develop a packet to mail to facilities, meet with Mr. Banks about bathroom signage for the media campaign, implement the media campaign on the billboard, complete pre and post surveys in the Life Skills class

**By Whom:** Kitty and other coalition members, Kris, Kris and Heidi, Kris or Heidi, Kris, Kris

**By When:** December 20, 2016 Coalition Meeting

**Topic:** Prescription Drug Information

- Rx Take Back Day Results: Lee shared that the Sheriff's Reserve Officers collected 27 pounds from 14 participants at the event.
- Permanent Drop Box Report: Lee shared that the permanent drop box has been installed at the Sheriff's Office and in one week they collected 21 pounds of medications. The coalition staff and Lee worked with DEA and those meds were sent back with the Take Back Day medications to be destroyed. It is in the entry way and monitored by a camera. The medication collected were not all controlled substances, but it is meeting the purpose of disposing of medications safely and protecting the environment. Gloria shared that Jefferson County is impressed that Van Buren County has a drop box. There was a discussion that Lee's & Hy-Vee can take back all medications that are not controlled substances. There was a discussion about what is being done in Jefferson County with drug take backs. Lee shared that Chief Deputy Hudson was the one that motivated this happening in Van Buren County. Kris shared that the Iowa Pharmacy Board is working to supply pharmacies with permanent take back boxes where the pharmacy board will dispose of the medications free of charge. It would not be a good fit for Lee's Pharmacy, but might be a good fit for the Hy-Vee in Fairfield. Nancy asked why hospitals cannot have permanent take back boxes. Ray explained that it is because they do not have a retail pharmacy and their meds are only for in hospital use. Melissa pointed out that the hospital staff need to be educated on the drop box. Ray said they can work with the clinic staff to educate them. Kris said the coalition does have some money for posters that could be utilized in the clinic rooms if they would like. Kitty recommended working with the funeral homes and Hospice to provide information to the families. Lee and Nancy recommended keeping it in the paper monthly. Kris shared that her state contacts have reported to her that other counties are storing what they collect and sending it back with the National Take Back Day Events to the DEA. She is unsure of what the Jefferson County Law Enforcement are doing with their collected medications. There is an incinerator in Ames where the law enforcement could take the meds and have them incinerated. Lee shared there is a place to store them if needed and then dispose of them through the National Take Back Day Events. The coalition staff will be helping the Sheriff's Office find a way to dispose of the medications collected.

**ACTION STEP:** Find a way to dispose of the collected medications. Educate hospital staff on the drop box. Work with funeral homes and Hospice to educate families on how to dispose of medications.

**By Whom:** Sheriff's Office & Coalition Staff; hospital staff members; coalition members and staff

**By When:** As soon as possible

**Topic:** Iowa Youth Survey Update

- The survey has been completed. Harmony had 18 out of 19 6<sup>th</sup> graders, Van Buren had 37 out of 42 6<sup>th</sup> graders, 64 out of 67 8<sup>th</sup> graders, and 59 out of 66 11<sup>th</sup> graders take the survey. It has been submitted to the state. Reports are expected to be distributed March 16 – whole state, April 28 – school districts, and May 26 – counties. There will be two school district reports for Van Buren County. Kris helped to facilitate the Van Buren Middle School, Van Buren High School, and Harmony Elementary surveys. She said it went really well at those schools. Lee asked what subjects it addressed. Kris shared it addresses a wide variety of topics including: gambling, suicide, sexual behavior, alcohol, tobacco, other drugs, safety in school and the community, daily activities, eating habits, etc.

**ACTION STEP:** None

**Topic:** Warriors Ignite Report

- Melissa shared that they have not met with the Middle School students since the last coalition meeting and will be meeting with them on Thursday. The High School students are beginning to start planning their activities for the rest of the year. Most of their activities are going to be in the spring. They will be helping decorate trees in the next few weeks. Next week they will decorate the tree by the welcome center and the first week of December they will decorate a tree for the Festival of Trees.
- Melissa shared the Great American Smoke-out is this Thursday. It is a day designated by the American Cancer Society to encourage people to stop smoking. Melissa is doing promotion on the event around the county. The Middle School students will be doing some activities around this event during their meetings on Thursday.

**ACTION STEP:** Hold monthly meetings & Facilitate Activities

**By Whom:** Melissa & Kris

**By When:** Monthly

**Topic:** ID Scanners Report

- Kris shared that Rochelle researched the scanners for the coalition and found that the scanner needs to be a 2D bar code reader. The least expensive one she was able to find was \$795 and others were \$950 and \$995. The coalition members discussed applying for a community grant to help the merchants to purchase these scanners for their businesses. There is one business for sure that wants to purchase one and others are interested in purchasing new ones at a good price. The coalition members agreed that it would be good to apply for the grant funds to pay for half of the cost of the scanners to help them be accessible to local merchants. There was also a discussion about making sure that the merchants can update the scanners easily online.

**ACTION STEP:** Research which merchants would want to purchase with this group buy & Apply for a community grant to help fund the purchase.

**By Whom:** Coalition Members & Staff

**By When:** January 17, 2017

**Topic:** Community Partnership Grant Report

- Melissa shared the Point of Sale Tobacco Summary for Van Buren County that was collected by the Iowa Department of Public Health with the help of Melissa, University of Iowa students, and University of Northern Iowa students. During the scans the people visited stores that sell tobacco and looked for the types of tobacco being sold, prices, advertisements (interior and exterior), advertisements and products displayed at the eye level of a child, average prices of beverages, and types of food products sold at the locations. Results of the scan are contained in the summary.
- Melissa shared that there is another county funded through the Community Partnership Grant that has been working with a management company that also owns several multi-family housing units in Van Buren County and they have agreed to have the units in Van Buren County be smoke free with signage. The units include the Elderly Apartments in Birmingham, the Birmingham Family Apartments, Twin City Manor in Douds, and Country Lane Apartments in Keosauqua. They are putting up 52 window clings. Melissa is unsure of how the policy reads. Enforcement is a challenge and the management company only does monthly checks.

**ACTION STEP:** None

**Topic:** Other Business

- Kris shared a flyer from the African Violets Foundation about the upcoming “Caring through Clothing” event that will be held at the Fairfield First Baptist Church on Friday, November 25, 2016 from 8:00 am – 6:00 pm. She asked that coalition members share the information with people they feel it would benefit from the event.

**Next Coalition Meeting:** Tuesday, December 20, 2016 at 9:00 a.m. at the Van Buren County Hospital’s Community Services Center Conference Room.

**Meeting Adjourned:** At 10:00 a.m.

\*Meeting minutes are only a summary of the meeting. For a recording of the full dialogue of the meeting you may contact the coalition office.